

Richard T Kiko Agency Inc.
Auction Buyer Referral Policy
Effective August 12, 2024

TERMS OF REFERRAL AGREEMENT between the Richard T Kiko Agency, Inc. ("KIKO") and referring Broker are as follows:

- 1. Referral FEE shall be paid as offered on this document for this specific auction only.
1 _____% of purchase price or a flat fee of \$n/a
- 2. **This form letter must be received by KIKO at a minimum of 48 hours prior to the time and date of the auction or it will not be valid.**
- 3. Potential BUYER must sign the legible and fully completed referral form or it will not be valid.
- 4. This is a referral fee only; KIKO does not authorize or permit any agency representation to be created between KIKO and the referring Broker.
- 5. **If a potential buyer makes contact with a KIKO Agent regarding the subject property prior to KIKO receiving a fully executed referral form, KIKO will NOT pay a referral fee.**
- 6. Referred Buyer must register as a bidder and be present at auction.
- 7. Referred Buyer must make final accepted bid, sign purchase agreement, and close the transaction to entitle referring agent to referral fee.
- 8. The referring agent is not required to be present at auction.
- 9. **All parties understands that broker fees and commissions are not set by law and are fully negotiable, and may be paid by seller, the buyer, the landlord, the tenant, or a third party, or by sharing or splitting the fees and commissions between brokers.**

LETTER OF REFERRAL
RICHARD T KIKO AGENCY INC. REAL ESTATE AUCTION SALE
Must be legible and completed in its entirety or will be VOID

DATE & TIME RECEIVED: _____

REAL ESTATE COMPANY NAME: _____

STREET: _____

CITY: _____ STATE & ZIP: _____ PHONE: _____

AGENT'S NAME: _____ PHONE: _____

REFERRED BUYER NAME: _____

STREET: _____

CITY: _____ STATE & ZIP: _____

AUCTION DATE: 09/24/2025 12:00 pm

AUCTION LOCATION: 3595 McClintocksburg Rd. Diamond, Oh. 44412

dotloop verified 08/11/25 1:33 PM CDT YVU7-4YQ-S1NM-LP99 Seller's Signature	Potential Purchasers Signature
dotloop verified 08/11/25 12:46 PM EDT GVP1-M0KJ-LLAZ-OJNG KIKO Agent's Signature	Referral Agent's Signature

Please fax to (330) 453-1765 or email PDF to: kiko@kikocompany.com
Questions please call Office: (330) 453-9187